**Minutes of erosh AGM**

**Tuesday 09 May 2017 at 11.30 am**

**Pannel Croft Village, Hospital Street, Newtown, Birmingham, B19 2XU**

**In attendance**

Lynn Bailey, Yardley Great Trust

Kate Chapman, erosh

Shirley Davies, Northampton Partnership Homes

Sarah Davis, CIH

Robin Dean, AmicusHorizon

Jane Endersby, Catalyst Housing Group Ltd

John Head, erosh

Althea Howarth, Ridgeway Associates

Kelly Jacka, Cardiff Council, Housing & Communities

Judith Jeeves, V2C

Ken Johnson, Riverside

Chris Jones, Sir Josiah Mason Trust

Sadie Keeble, The Mercers’ Company

Jude Leighton, United St Saviour’s Charity

Jo McTavish, erosh

Rebecca Mollart, erosh

Sarah Oliver, The Mercers’ Company

Jenny Pannell

Andrea Plant, Liversage Trust

Asmut Price, Cardiff Council, Housing & Communities

Rachel Rosser, Waterloo Housing Group

Akram Shan, Sir Josiah Mason Trust

Richard Sheahan, Linc Cymru Housing Association

Judith Toase, Sir Josiah Mason Trust

Tracey Walsh, Waterloo Housing Group

Cheryl Whittle, Waltham Forest Housing Association

Kevin Williamson, Westminster City Council care Services

1. Welcome by Jon Head, Chair of erosh
   1. Jon welcomed everyone and thanked Pannel Croft Village for kindly hosting the event. He also welcomed Sarah Davies, CIH, and Rebecca Mollart, erosh CEO, as guest speakers and invited everyone to stay for lunch and a tour of the Pannel Croft Village.
2. Apologies for Absence
   1. The following apologies for absence were noted:-

Glynis Gatenby

Ying Hu

Gary Kingman

Vivien Lyons

Róisín Manley

Michelle Richards

Angela Stacey

Liz Taylor

Elizabeth Willington

1. Adoption of 2015 AGM minutes
   1. JH explained that erosh is now a Charitable Incorporated Organisation (CIO). This meant that erosh did not have to have an AGM in 2016 (but within 18 months of becoming a CIO), which is why it has been two years since the previous erosh AGM.
   2. Minutes of the AGM, 23 March 2015 were unanimously adopted as an accurate and true record.

**Proposed:** Robin Deane **Seconded:** Chris Jones

1. Chair’s address
   1. JH addressed the meeting: “Erosh's key purpose remains to promote housing and support for older people, and our vital contribution to enabling older citizens to remain active and independent. In 2016 we continued to demonstrate the benefits and cost effectiveness of good quality accommodation and support in keeping older people well and active, and in reducing pressure on NHS and social care budgets. Erosh continues to offer value for money, especially as they struggle to justify expenditure on anything beyond essential front line services.
   2. 2016 was a year of consolidation for erosh; we strengthened our portfolio of good practice and policy resources and developed our regional networks.
   3. 2016 was also a year of sadness. In August we were shocked to learn of the sudden death of our Honorary Secretary - Emma Kent - at an untimely early age. Emma had been a loyal and highly committed Trustee since 2011 carrying out her role as secretary with dedication, diligence and a great eye for detail. Emma was also Joint Chair of our Kent Network. Emma brought to the Board a wealth of practical experience and knowledge as well as enthusiasm and a great sense of humour and is much missed by us all.
   4. We celebrated our 20th Anniversary in April 2016, at The Mercers’ Hall in London, thanks to generous support from The Mercers’ Company. We were joined by key figures instrumental in setting up erosh, as well as current members; and our Patron, Dame Esther Rantzen. The event was marked by the publication of our Impact Report (kindly funded by Housing Proactive Ltd) summarising our accomplishments over those 20 years.
   5. We launched a new network in the Thames Valley, focussed around Berkshire, Oxfordshire, and Buckinghamshire; and relaunched networks in Sussex and the South West. We are delighted that the active erosh network in Northern Ireland is now being supported by the Northern Ireland Federation of Housing Associations. Rebecca Mollart will be attending the AGM this summer. Overall, our networks continue to play a vital role in encouraging local dialogue and spreading good practice. Our thanks go to all involved, including member organisations which offer venues and hospitality free of charge.
   6. Our website enhancements include the Policy & Practical Portal and an ‘Erosh Community’ page; we have updated our mobility vehicle and safeguarding good practice and soon will launch a new guide on fire safety in sheltered housing. We are working on an updated guide on hoarding and a new guide on social isolation and loneliness. At our 20th Anniversary event, we launched our Sensitive Contractors’ guide, training and associated ‘erosh approved’ status; made possible by the kind support of Ian Williams Ltd.
   7. Erosh partnered with CIH Cymru, to offer the Older People's Housing Conference in Cardiff in December 2016; Rebecca Mollart chaired the event, and Trustee Cheryl Whittle led workshop sessions on our Sensitive Contractors’ Guide.
   8. 2016 was largely dominated by the ongoing debate about future funding of supported housing, including specialist housing for older people. Government proposals for a reformed system raised many queries and concerns across the sector and for our members.
   9. Behind the scenes, we strengthened our governance, to make erosh a more robust organisation to weather future challenges. We conducted a self-review and concluded that for a small organisation we were in good shape but we could do more to evidence our performance; and improve how we recruit trustees. We therefore carried out a skills audit of Board members; and developed more robust processes for recruiting new Trustees.
   10. We also sadly lost two other trustees through resignation – Louise Cox and Lois Nicks. We thank them for their contribution. We were delighted to appoint two new Trustees: Chris Jones, from the Sir Josiah Mason Trust, and Michelle Richards from Brunelcare.
   11. Thanks go to our Honorary Treasurer, Ying Hu, for her continuing support especially as she has recently become a mum; to Rebecca Mollart, our Chief Executive, for her unflagging energy and commitment; and to the rest of our team; Kate Chapman, Membership & Good Practice Administrator; Alison Braithwaite, Marketing Manager; and Antony Howarth, Web Manager.
   12. Special thanks go to our Vice Chair Jo McTavish for her continuing support and guidance for many years, in various officer roles. Sadly, we have to record Jo’s intention to retire as Vice Chair and Trustee and she will be very much missed. We are however pleased that Jo intends to remain active in erosh activities at a local level.
   13. Finally, I too have decided to stand down as Chair and Trustee. It has been a privilege to be a Trustee since 2012 and Chair since 2013. The simultaneous departure of both the Chair and Vice Chair would be challenging for many organisations. However, there are excellent trustee stepping forward for both roles; and the robustness of our governance and staff team leaves me very confident that erosh will move on, smoothly and seamlessly, to respond to the ongoing challenges and opportunities for our sector.”
2. Adoption of Annual Accounts
   1. Jo McTavish introduced the accounts for the period 1 January-31 December 2016. We had maintained our membership base and achieved a modest improvement in our financial position in the last 12 months. In our first period as a CIO, we achieved a surplus of £6,663, £1,200 below that for the previous period but a satisfactory outcome. Membership income rose by 8.7% with the move to a fixed calendar year assisting us to monitor trends and income. The net surplus earned in the unincorporated charity was transferred to the new CIO.
   2. Jo McTavish invited questions and comments. There were no questions or comments and members unanimously approved the accounts.

**Proposed:** Robin Deane **Seconded:** Althea Howarth

1. Appointment of Independent Examiner
   1. Jon Head asked members to formally appoint Alan Radford FCA DChA as Independent Examiner. Members unanimously approved this appointment.

**Proposed:** Jo McTavish **Seconded:** Kevin Williamson

1. Election of Executive Committee Members
   1. Two new trustees were standing: Chris Jones, Sir Josiah Mason Trust; and Michelle Richards, Brunelcare. All other Trustees apart from John Head and Jo McTavish were remaining in office. The meeting unanimously approved the election of trustees and welcomed Chris and Michelle.
2. Business Plan 2017
   1. Jon Head advised members that a summary of the Business Plan could be viewed on the erosh website. Jon invited questions or comments. There were no questions or comments.
3. Any Other Business
   1. Rebecca Mollart said a few words of thanks to both Jo McTavish and Jon Head and presented them with a gift and card on behalf of Trustees.
   2. Jon Head formally closed the AGM.